



The Following Information deserves your special attention. This bulletin has been prepared to give coaches a quick overview for the upcoming Scholastic Bowl Season. Complete information/instructions are included in the Manual for Schools on the IHSA Scholastic Bowl Website.

The most important tool for a Scholastic Bowl Coach is to have their USER ID And Password for the IHSA Schools Center to access the IHSA Sport and Activity Tracker. All IHSA requirements and deadlines for Scholastic Bowl Coaches are located in the tracker and coaches have access anywhere/anytime day or night with an internet connection. **Our hope is that this bulletin and the Rules Presentation will make a coaches job easier to navigate through the IHSA Scholastic Bowl Season.**

I. DATES AND SITES

- A. Enter to Participate Deadline through IHSA Schools Center (done by Activities Director): November 1, 2018
- B. **Season Summary/Team Record Report Form:** The deadline is Friday, February 1, 2019 at noon.
- C. **Online Seeding:** Online seeding will begin Tuesday, February 5th at 11:00 a.m. and will conclude February 6th at noon.
- D. **Withdrawal Deadline:** February 4, 2019
- E. **Regionals:** Class 1A and 2A Regional tournaments will be held on Monday, March 4, 2019
- F. **Sectionals:** Class 1A and 2A Sectional tournaments will be held on Saturday, March 9, 2019
- G. **State:** The Class 1A and Class 2A State Final Tournament will be held on Friday, March 15, 2019, at the Peoria Civic Center, Peoria, Illinois.
- H. Advisory Committee Mtg. will be held May 1, 2019
- I. Season Ends: June 28, 2019

II. Important Coaches Resources: <http://www.ihsa.org/SportsActivities/ScholasticBowl.aspx>

- A. Manual for Schools & Managers
- B. Rule Book & Case Book
- C. Online Rules Meeting Presentation
- D. Rules Meeting Bulletin
- E. **Sites and Assignments:** <http://www.ihsa.org/SportsActivities/ScholasticBowl/StateSeriesInformationResults.aspx>.

III. PROCESS FOR VIEWING THE ONLINE RULES PRESENTATION: <http://www.ihsa.org/Resources/Video.aspx>

Coaches **must** login to the IHSA Schools Center by using their School's USER ID (5 digits, a letter followed by 4 numbers) and their Coaches Password (through instructions in an email from their high school administration).

If you haven't received this information from your School's Administration, please see them immediately (before the school year gets busy) to have this done. This is the easiest way to interact with IHSA, to meet deadlines and to keep coaches informed throughout the season

Once you have logged in successfully, this is what you will see: **Step 1: Click**

The screenshot shows the IHSA Schools Center website. At the top, there is a navigation bar with the IHSA logo and 'SCHOOLS CENTER ILLINOIS HIGH SCHOOL ASSOCIATION'. Below the navigation bar is a search bar with the text 'cheryl' and a 'Find' button. The main content area is divided into several sections:

- Departments:** A grid of buttons including 'Sport & Activity Tracker' (highlighted with an orange arrow), 'Concussion Reports', 'Accommodations for Students with Disabilities', 'All-Time Records', 'Performance-Enhancing Substance Program', 'CON Concussion Risk Program', 'Forms & Other Resources', 'Webinars', and 'Personal Information'.
- Message Center:** A section titled 'One week ago' with a message: 'The All-School Mailing has left the building!' and a link 'View older messages →'.
- Quick Links:** A section with links for 'Write a promotion recommendation for an official' and 'Upload state tournament program photos (old interface)'.

Below the message center, there is a detailed announcement: '8/1 The All-School Mailing has left the building! Greetings and welcome to the 2017-18 school year! Earlier today, many members of the IHSA staff displayed tremendous teamwork in assembling the annual All-School Mailing. Embracing the event's motto, "Together We Can", the staff diligently worked as one to put together the mailing for each of the association's member schools. The mailing has now left the IHSA Office, and schools should begin receiving the mailing within the next 3-4 days. If schools have not received their mailing by Friday, August 11th, administrators can contact Kurt Gibson or Carol Carr at the IHSA Office. In addition to this 'hard' mailing, there is also an online 'soft' mailing schools can access. This online mailing consists of a series of documents pertinent to various IHSA initiatives for the up-coming school year. Administrators can access this part of the mailing by going to the Download Center of the IHSA website and selecting the 'Documents' tab at the top of the page. You can then scroll down to find the principal-specific and athletic director-specific packets. Administrators are encouraged to download or print the materials to review when time allows.'

Step 2: Click

IHSA Sport & Activity Tracker

[Sport & activity tracker](#) | [Coop teams](#)

This page tracks the progress your sport and activity programs have made in completing items required for IHSA State Series.
Red cells indicate action items. It is your responsibility to **get the red out!**

	Status of Head Coach	Status in IHSA State Series	Status of Program	Online Forms	Rating of Officials	Documents, Printed Forms and Other Information
SPEECH INDIVIDUAL EVENTS		team entry has been received	status OK	Participation Survey should be submitted on fifth day of practice		
		you may withdraw without penalty on or before 1/29		List of Participants opens noon on 1/10 deadline is noon on 1/29		
SCHOLASTIC BOWL		team entry has been received	status OK	Participation Survey should be submitted on fifth day of practice		
	Class 1A	you may withdraw without penalty on or before 2/2	view rules video starting 8/22 until 3/16	Team Record Report Form opens 8 am on 1/8 deadline is midnight on 2/5		
		deadline for registering to play up is 3/1		State Qualifier Data Form opens 8 am on 2/19 deadline is 3 pm on 3/12		

Coaches are encouraged to view the Scholastic Bowl Online Rules Presentation. This informational presentation was created to make coaches aware of the Rules and Regulations governing Scholastic Bowl. It is our hope that all Scholastic Bowl coaches will take the few minutes necessary to refresh themselves with the current IHSA Scholastic Bowl rules and procedures. Because the Rules Presentation is not a requirement, the School's center will not give credit for viewing it.

IV. 2017-2018 SCHOLASTIC BOWL ADVISORY COMMITTEE MINUTES: <http://www.ihsa.org/documents/adv%20minutes/17-18/18-scb-minutes.pdf>

V. **NEW: ONLINE THE SEEDING MEETING begins 2/5/2019 @ 11:00 a.m., ending 2/6/2019 at noon**
Please refer to the Step-by-Step instructions in the Manual For School's and Manager's.

VI. VOLUNTEERING AS A STATE FINAL VOLUNTEER

Any school, coach, current or graduated player wishing to be involved in the IHSA Scholastic Bowl State Final as a volunteer should contact Cheryl Lowery (clowery@ihsa.org). Knowledgeable volunteers are always welcome.

VII. **CONTACT:** Kraig Garber, IHSA Asst. Executive Director/Scholastic Bowl Administrator (email kgarber@ihsa.org or call 309-663-6377), if you have questions about official interpretations, Advisory Committee recommendations for rule changes, no later than May 1, 2019.